

Disability Resource Center
FAQ's for Students with Exam Accommodations
Online Exam Plan for Accommodations and Access

1. I have not heard from my instructor about plans for my final exams.

We are asking instructors to inform their students about the plan for exams and accommodations. If you have not received a message about your exams, it is likely because the plan is still being developed.

We recommend that you read all emails from your instructor regarding the exam plan. If there is no clear information about your exam, then email your instructor for information on how the exam will be managed. If your instructor does not provide this information, connect with your DRC Service Coordinator for support.

Exam follow-up email template:

Dear professor,

I have not received any information about how our (Course Name and number) exam accommodations will be handled given the cancellation of in-class exams. Can you tell me how I will receive my accommodations for the final exam?

2. How will I receive my exam accommodations for additional time for an exam if the exam is online?

If your accommodations include extended test time, Canvas and other exam platforms allow the instructor to adjust the time allowed for students with accommodations. The instructor can confirm the time has been adjusted to allow for your extended time.

3. I've been authorized for a scribe/reader for my exams. How will these accommodations be provided for an exam that is online?

If you have been authorized for a reader/scribe for your exams, the DRC can provide you with one. DRC Scribes/Readers will also be working with your instructors to arrange the exam details and location for your exams. If you have any questions, please email: drcexams@ucsc.edu.

4. What happens with accommodations that include a distraction reduced testing room or a room alone for exams? Students are responsible for finding a location to take their exams if their exams are online. If you are taking the exam on-campus, you may want to consider [Reserving a Study Room](#) in the campus libraries.

5. What happens with accommodations that include a scribe/reader for exams? If you are authorized for a scribe/reader for your exams, please contact drcexams@ucsc.edu if you have questions about how these accommodations will be provided. If you have additional questions or concerns please contact the DRC at 831-459-2089.