Dragon Instructions with Pictures (MAC)
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Creating a Profile

• When you first open Dragon, you will be asked to create a profile.
• Enter a name and make sure “Dictation” is selected from the menu
• Click Continue
• Select the Microphone you would like to use and click Continue
• Select United States and Click Continue
• Select the accent that most suits you, most likely “American”
Creating a Profile (Cont.)

- Dragon will ask you to read a sample paragraph to begin to understand your voice
  - Note Dragon may adjust before you finish reading

- Click Done
Calibrating Dragon

- To calibrate dragon do your voice, select the dragon icon on the navigation bar
- Highlight “Improve Recognition” and select Voice Training
Calibrating Dragon (Cont.)

- Select which voice training you would like to do
  - “Welcome” is recommended, but any training will work
- Dragon will have you read sections to better understand your cadence and tone

The program needs to hear your voice to give you the best recognition results. Please choose one of the following stories to read.

- Welcome (Easier Reading: Instructional)
- Children’s Stories (Reading for Children)
- Stage Fright (Medium Reading: Humor)
- Sales Email Messages (Medium Reading: Business)

Click the right arrow to continue.

Dragon calculates how frequently words and phrases are used and can offer you suggestions when it makes mistakes PERIOD.
Modes of Dragon

• There are different modes in Dragon:
  1. Dictation Mode
  2. Command Mode
  3. Spelling Mode
  4. Numbers Mode
  5. Transcription Mode
Modes of Dragon (Cont.)

- To change modes, click on the drop down menu and select the mode you want
  - Alternatively, you can press command+fn+f10
- You can look at the available commands for each mode
- You can easily switch between modes by using the shortcut command+fn+f10
Dictation Mode

• In Dictation Mode, everything you say will be written in a text document

• Dragon will not be able to detect pauses as punctuation, so you must say words like, ”Comma”, or, “Period”.
Command Mode

• In Command Mode, you are able to control your computer through a number of commands.
  • Refer to pg. 8 for more resources

• Most built in software should be able to be controlled in this mode
Spelling Mode

• Spelling Mode is used to spell words that dragon can not properly spell
• This is mainly used for names or uncommon words
Numbers Mode

- Similar to Spelling Mode, Numbers mode allows for you to say numbers and have them written as numbers instead of letters.
Transcription Mode

• If you have any audio recordings, you can use Transcription Mode to have them changed into text

• You should review the transcription to make sure all sections accurately reflect the audio.
Correcting Dragon

- If at anytime Dragon makes a mistake, you can press command+fn+f9 to view the correction menu.
- Say the number of the word or phrase that is correct or follow the additional prompts.