

DRC Housing Accommodation Request Form

If you plan to live on-campus and have a disability-related need to modify your living environment, please:

1. Fill out this DRC Housing Accommodation Request Form and return to the DRC in person, by mail, or fax along with supporting documentation.
2. Submit your Housing Application online during the Priority Housing Application Period on the UC Santa Cruz housing website www.housing.ucsc.edu.

Please note: The DRC will process housing requests within 10 business days provided the DRC housing accommodation request is **complete and accurate**. We consider each accommodation request and make appropriate recommendations to the Housing Staff at your college or residential unit, who ultimately make the final decision.

Submitting a housing accommodation late may delay the implementation of your housing accommodation and is subject to availability.

Name: _____ Student ID: _____ Pronouns: _____

Phone: _____ Email: _____

College Affiliation: _____

Where are you requesting housing? _____ When are you requesting housing? _____

Classification: FR SO JR SR GRAD TRANSFER FAMILY HOUSING

What housing modification(s) are you requesting? Please only state what you are seeking. On the reverse side of this form you will provide a confidential personal statement to the DRC about the disability-related reason(s) for your request(s).

Please sign below acknowledging that you are allowing the DRC to share this recommendation with the Housing staff. Housing will only receive this front page to protect your privacy.

Student Signature: _____ **Date:** _____

For DRC Use Only:

Service Coordinator: _____ Date _____

Do Not Recommend

Recommend the following accommodation(s):

Consideration of Student preferences:



DRC Housing Accommodation Request Confidential Personal Statement

Name: _____ Student ID: _____

How do your requested housing accommodations connect to your disability-related needs?

If your request is not available, what alternative(s) might work for you?

Please note: A request for a single room as a “quiet place to study” is not a disability related accommodation. All students are encouraged to use the Library or noise cancelling headphones. Students with focus and concentration limitations can request “attention to roommate selection,” or “assignment to a quiet floor,” if available in your residence hall.

In addition, college re-assignment is not a housing accommodation that can be provided by the DRC. To appeal your college assignment, follow the directions on the housing page at <https://housing.ucsc.edu/appeal/index.html>.

If you have a disability that requires the use of a Service or Support Animal and you plan to live in University Housing, you will need to read the [UC Santa Cruz Service Animal Policy](#) and follow the UC Santa Cruz Service Animal Procedures to obtain permission to have a Service or Support Animal in residence.

Supporting Documentation:

In order to qualify for a housing accommodation, you will need to provide documentation that verifies your disability. Documentation should be specific about how your disability impacts you so that we can better recommend and authorize accommodations to meet your disability related needs.

Ideally this documentation should be current (no more than three years old, or 6-12 months old for psychological disabilities); and, if possible, meet the UC system-wide guidelines for documentation. <http://drc.ucsc.edu/students/prospective-students/documentation-guidelines/index.html>.