

## **Student Information re: Support Animals in Housing( <http://ada.ucsc.edu>)**

Support animals, as defined in the UC Santa Cruz Service/Support Animal Policy, may be permitted on the UC Santa Cruz campus on a case-by-case basis. Before bringing a support animal onto campus grounds, the requesting individual must submit a request and appropriate supporting documentation. Requests for a support animal will be evaluated by the appropriate office (see below).

### **Requesting Permission for a Support Animal**

Contact the appropriate office: Students and overnight visitors contact the Disability Resource Center. Staff and faculty contact the Disability Management Coordinator in the Staff Human Resources Benefits Office.

Documentation is required, and it must include two parts:

1. A letter from the prospective resident with the following information:
  - Explanation of the need for the animal and where on campus it is needed;
  - Type of animal, a description of the animal, the animal's name, whether the animal is housebroken, date the animal was acquired; and
  - Date[s] of the medical diagnosis and prescription for such an animal.
  
2. Medical documentation from a qualified medical professional using the attached form or on letterhead with the following information:
  - the nature of the applicant's disability;
  - how the animal is necessary to provide the person with a disability access to UCSC's housing program; and
  - the relationship between the disability and the assistance the animal provides.

The DRC will make a recommendation to the Housing Office, and the requesting individual should receive notification in writing of the decision within ten business days of the date all of the required documentation is received. If the request to have a support animal on campus is approved, the partner is expected to abide by all sections of the UC Santa Cruz Service/Support Animal Policy. Please read this information carefully at:

<http://ada.ucsc.edu/content/service-animal-procedures>

Permission to have a support animal in University Housing does not extend to other campus facilities or campus grounds at large. Such a request would need to be reviewed as a request for an ADA service animal that is trained to "recognize and respond" in order to perform a disability related task.

Further questions may be directed to the Director of the Disability Resource Center, (831) 459-2089 or by email to [drc@ucsc.edu](mailto:drc@ucsc.edu).